



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SURENDRALAL DAS TEACHERS' TRAINING COLLEGE
Name of the head of the Institution	Dr. Anil Kumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06290793874
Mobile no.	9831395349
Registered Email	sldttc2005@gmail.com
Alternate Email	sldttcnaac2020@gmail.com
Address	ANANDANAGAR , NISCHINDA, (BALLY), DISTRICT HOWRAH 711227
City/Town	Howrah
State/UT	West Bengal
Pincode	711227

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Prof. Triparna Mahajan
Phone no/Alternate Phone no.	06290793874
Mobile no.	8017419680
Registered Email	sldttc2005@gmail.com
Alternate Email	sldttcnaac2020@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.sldttc.org/allpdf/31584702564.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sldttc.org/allpdf/31644489973.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.24	2015	25-Jun-2015	24-Jun-2020

6. Date of Establishment of IQAC	01-Apr-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC needs to be	05-Mar-2018	175

strengthened and conduct activities for quality assurance.	06	
Stakeholder relationship needs strengthening	07-Aug-2017 15	500
Teachers need to upgrade their knowledge and skill	10-Jul-2017 15	27
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC has worked continuously for collecting quantitative data from every unit of the college. Every cell and committee has to collect data of its activities and supply it all to IQAC.
- The IQAC had prepared strategies for further enhancement of the qualities and quantities in the teachinglearning process by taking initiatives of blending ICT in the teachinglearning process.
- Every year, the IQAC prepares Performa of feedback and appraisal reports of teachers.
- IQAC coordinates with local authorities and government agencies to facilitate a better environment of the TeachingLearning process.
- Prepared proposal for Additional Intake of 100 Candidates in B.Ed. Course in next session.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Stakeholder relationship needs strengthening	<ul style="list-style-type: none"> Relationship between IQAC and other committees of the college has strengthened. Relationship between alumni association, IQAC and other committees of the college has strengthened.
IQAC needs to be strengthened and conduct activities for quality assurance.	<ul style="list-style-type: none"> Acting as a nodal agency for co-coordinating quality related activities, including adaption and dissemination of good practices. Organization of inter and intra institutional workshops, seminars and quality related themes and promotion of quality circles.
Teachers need to upgrade their knowledge and skill	<ul style="list-style-type: none"> In Daily Teaching learning Process ICT has been applied .Teachers are applying and encouraging student teachings to apply ICT while teaching in Classroom . Teachers are using and performing self study on Revised bloom's taxonomy. Teachers are using English Language as a language of communication in the teaching learning process. Teachers are performing several action researches on present education system.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	14-May-2015
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	01-Feb-2018
17. Does the Institution have Management Information System ?	Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Under the management information system, all the information is provided in the form of a digital report. The reporting system is prepared such that information contained in the report confirms the requirement of the decisionmaker. In our college, there is three level of management system viz Lower, Middle, and Top. The lower level of management contains teachers that are connected directly with trainee students and collect information of day today operations. They store and analyze information, send it to the middle and the top level of management and also store in collective central database. Middle level of management contains HOD, Principal and IQAC. They are the bodies that implement regulations and plans, according to the information in reports received directly or from lower level of management. Toplevel of management contains the governing body of the college (College management Committee). The CMC gets information relating to external and internal environments which depict the opportunities available in the college. The internal information relating to strengths and weaknesses of the teachinglearning process of the college so that the strength can be utilized properly and more opportunities can be created and weaknesses can be converted into strength. The information presented and method of reporting is in the accordance with the specific requirement of the level of management. They are clear, concise, and brief. The report is prepared and submitted when it is required and on the basis of quick action can be taken. There is always a loophole in the accurate functioning of MIS. The gap between reporting and decision making always was a problem in the college which we always try to minimize up to a higher extent.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Different steps which are followed by the institution to ensure effective curriculum delivery through a well planned and documentation process are as follows:-

- The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation and it is displayed in the Students, Professors, Notice Board & College Website.
- Meeting is held in each department at the end of the academic year to discuss about the course distribution for the next academic session. Based on the expertise of individual professors, the syllabus is allotted to them by the Head of the Department. Every department prepares a teaching plan, allotting term-wise topics to be taught.
- Syllabus of each subject for the academic session is provided to the students. All Professors maintain a personal diary for effective academic planning, implementation, and review of the curriculum.
- Theory & Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by the Routine Committee and is published in students' & Professors' Notice Board & College website.
- Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric.
- The College Central Library provides teachers with necessary learning resources for the effective delivery of the curriculum. Library-related information is well maintained and is provided to IQAC for documentation.
- All Internal Examinations like the Class tests, Mid-term tests, Test-Examination, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students.
- Remedial/Special classes are conducted for low achievers. Advance Learners are made to solve University Question papers and efforts are made by Professors to improve their performance. The college encourages faculty members to attend Orientation/Refresher courses, workshops, and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photocopies of the Certificates of the above courses are provided by faculty members to IQAC for documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	Education	01/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course

Number of Students

0

0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken English Course	31/07/2017	89
First Aid Training	19/08/2017	94
Bratachari	01/09/2017	72
Personality Development Course	04/10/2017	89
Basic Computer Course	06/11/2017	96
Soft Skill Development Course	02/01/2018	54
Art and Craft Course	01/02/2018	47
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	100
BEd	Field Project by Various Department	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Our IQAC is authorized to collect feedback forms for students, teachers, employers, alumni, and Parents. The filled feedback form is analyzed separately and the outcome is utilized for the development of the college. After analysis of the feedback as per the outcome, IQAC holds meeting with all level of management and take the decision to eradicate the drawbacks and boost the achievement of the institution permanently.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BEd	Education	100	100	100
MEd	education	50	50	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	50	17	10	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	27	42	3	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college is having a Student teacher Mentoring cell. This cell monitors and mentors the students. 20 students are allotted to each mentor. Till date, students are monitored manually and through massaging. Parents can collect information about the performance of their children by sending an SMS by registered Mobile No. The information for example attendance of the students, activities, marks of the previous semester examination, etc. is given to parents manually and through SMS. On-campus, Students are under surveillance of CCTV. Their day-to-day activities are monitored through CCTV. This also checks the disciplinary mechanism of the students. The students mentoring system mentors the students in their overall achievement. At the end of each academic session, feedback is collected from all students through the feedback form. This helps to improve the quality of education of the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	27	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	27	0	10	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2017	Dr. Anil Kumar	Principal	High efficiency award by Anandanagar welfare society
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	I	04/12/2017	10/01/2018
BEd	Nill	II	01/06/2018	30/07/2018
BEd	Nill	III	11/12/2017	20/01/2018
BEd	Nill	IV	11/06/2018	27/07/2018
MEd	Nill	I	05/12/2017	10/01/2018
MEd	Nill	II	04/06/2018	30/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has an Examination Coordinator for the smooth conduction of Internal Tests. The results of each test are strictly declared within a week of the conclusion of the test. Students can see their respective answer sheets and discuss their queries with a concerned teacher. Evaluation is done by respective course teachers in the mid and at the end of the semester. students are notified about their performance evaluation. Performance evaluation of students is displayed on the notice board through the Continuous Assessment Report (CAR). Students can discuss any queries about CAR with the concerned teacher. Remedial classes are organized for students who are unable to succeed in the internal test. After completion of the remedial classes, a retest is organized and Performance evaluation of students is displayed on the notice board through Continuous Assessment Report (CAR). The best 3 students are awarded. The continuous Internal Evaluation(CIE) system is also responsible for the evaluation of internal projects, assignments, and Practice Teaching . For applying Continuous Internal Evaluation(CIE) system in Practice teaching teacher trainees visit the schools and observe the student teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared before the beginning of each academic session. The examination and evaluation are conducted semester-wise as per the academic calendar. Four internal examinations are conducted by the college itself and four external examinations are conducted by The West Bengal University of Teachers' Training, Education Planning and Administration. The internal examinations of the semester are mentioned in the academic calendar but the external semester examinations are under the control of The West Bengal University of Teachers' Training, Education Planning, and Administration as when to conduct. The academic calendar mentions the schedule of theory and practical classes. It also mentions the date of celebration of different national festivals, community-based activities, extension activities, social activities, school internship programs, sports, the celebration of different

important days, etc. In the current academic session of M.Ed., the course has been added. So current academic calendar also mentions the schedule of school visits for M.Ed. Students also.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sldttc.org/allpdf/31653470104.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BED	EDUCATION	100	100	100
Nill	MED	EDUCATION	50	50	50

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sldttc.org/allpdf/31653477134.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Innovative Teaching-Learning Process In Classroom Situation In Present Scenario	B.Ed. M.Ed. Dept.	30/07/2017
"In service Training and Sensitization of Key Functionaries of Central and state Governments, Local Bodies and other Service Providers" on Disabilities	B.Ed. M.Ed. Dept.	13/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
02	WOMEN CELL	ANANDANAGAR WELFARE SOCIETY	Counseling and Campus Selection	Placement	01/05/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Null	NA	0	00

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Null	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Null	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	27	27	19	26
Presented papers	12	10	0	0
Resource persons	0	0	2	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Dengue awareness	Anadanagar Welfare Society	27	110
Annual Blood Donation Camp	Red Cross Society Anadanagar Welfare Society	27	209
Rally on anticorruption	Howrah City Police Anadanagar Welfare Society	27	102
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Rally on anticorruption	Award For Participation	Anadanagar Welfare Society	102
Annual Blood Donation Camp	Award For Participation	Anadanagar Welfare Society	209
Rally on Dengue awareness	Award For Participation	Anadanagar Welfare Society	110
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Community enrichment program	Howrah City Police Anadanagar Welfare Society	Rally on anti corruption	27	102
Community enrichment program	Red Cross Society Anadanagar Welfare Society	Annual Blood Donation Camp	27	209

Community enrichment program	Anadanagar Welfare Society	Rally on Dengue awareness	27	110
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Special Lecture (Faculty Exchange)	Prof. Debasish Das Prof. Bikash Mondal	Anadanagar Welfare Society	7
Tutorial class	Prof. Debasish Das Prof. Bikash Mondal Prof. Sumona Pal Prof. Triparna Mahajan Prof. Anuradha Adhikari	Anadanagar Welfare Society	180
Orientation Program	Prof. Smritikana Chakraborty Prof. Poushali Basu Prof. Sumita Ghosh Prof. Gayatree Day Prof. Ipsita Kundu	Anadanagar Welfare Society	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kuntala Das College of Education	27/07/2017	Special Lecture Tutorial class Orientation Program	62
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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1200000

1161353

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	3.18.3	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5287	68484	72	54999	5359	123483
Reference Books	3397	76000	681	62000	4078	138000
Journals	52	41500	10	4992	62	46492
Digital Database	9299	45366	500	30026	9799	75392
CD & Video	33	21074	0	0	33	21074
Others (specify)	248	11935	50	6134	298	18069
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	22	10	1	1	1	31	0
Added	13	0	0	0	0	0	1	31	0
Total	35	1	22	10	1	1	2	62	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

31 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	679347	800000	793054

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In our institution, the utilization of physical academic support facilities eg. Library, laboratory, sports, computers, and classes are allotted accordingly as • 25 students can utilize the Laboratory at a time • 50 Students are allowed to seat a classroom. • Indoor Games -Group of 10 Students can use game-specific equipment at a time. • Outdoor Games- The college is having equipment for playing different outdoor games and a well-organized playground where students can play football, cricket, badminton, kho-kho, etc.. • 25 Students can operate computers in the ICT lab. • 50 Students are allowed to access the library at a time. Each physical support facility is revived every year by adding new amenities. The support In-charge is responsible for monitoring the above and giving information to all levels of management.

<https://www.sldttc.org/allpdf/31646991338.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Birendra Kumar Das Meritorious students' Scholarship	10	100000
Financial Support from Other Sources			

a) National	Minorities Scholarship Aikshree)	5	25000
b) International	Oasis Sc/St/OBC scholarship	8	5000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	11/12/2017	5	Surendralal Das Teachers' Training College
Soft Skill Development	02/01/2018	54	Anandanagar Skill Development Centre
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Coaching for WB TET CTET Examination	87	82	76	38
2018	Coaching for WB SET & NET Examination	79	67	2	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Darwin International school	72	10	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	74	B.Ed.	B.Ed.	State Govt. , Autonomous, Central Universities	M.Ed.,M.A., M.Sc.,M.Com. ,M.Phil., Ph.D
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports day	College level	112
Celebration of Independence and Republic day	College level	142
Celebration of Gandhi Jayanti and Non Violence Day	College level	148
Celebration of Youth Day	College level	143
Celebration of Teachers Day	College level	121
Celebration of Rabindra Jayanti Day	College level	91
Christmas Gathering	College level	60
Holi Milan Samaroh	College level	74
Id Milan Samaroh	College level	51
AAGomoni Program	College level	132
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative

bodies/committees of the institution (maximum 500 words)

Students Council was reconstituted on dated 18.07.2017 under the guidance of our principal. Following members were elected in the Student Council. 1. Sanu Paul - Head of the Council 2. Rituparna Das - Dy. Head of the Council 3. Trishita Pal - Secretary 4. Chandra Sarkar -Dy. Secretary 5. Barnita Banerjee -Treasurer 6. Aditi Das -Dy. Treasurer 7. Aparna Mondal -Convener The Students Council has taken the following decisions in its meeting dated 24.07.2017. 1. If any grievance appears from the students, they will drop the application in the Grievance letter Box. 2. Student council will be responsible for the disciplinary mechanism of the students 3. Ragging will not be allowed. 4. Junk food in the canteen must be prohibited. 5. Xerox facilities must be available for the students. 6. College fees should be paid in more installments.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Each year two meetings are organized for the progression of college and alumni association. Every years, an alumni gathering is organized in our college on the occasion of Jagadhatri Puja. Our passed-out trainee students have to register themselves in the alumni association which is free of cost. They are invited in the alumni gathering whenever held. In the alumni gathering, alumni members share information about the experiences taken in between the time. The alumni student shares their success and achievement to the presently enrolled students also. Their suggestions have been taken as a source of guidance for further enhancement of the academic and administrative activity.

5.4.2 – No. of enrolled Alumni:

734

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The Institution has three layers of management system to decentralized power of decision making. All are the part of MIS.
- The action take report made by IQAC collaborately implemented by all level of managements

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	A significant amount of budget will be allotted for research and development programme for the teachers. The whole campus is internet connected

	<p>with Wi-Fi, Teachers as well as students will access information of scholarly materials of their research program. The teachers will encourage the students in the research filed.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Our college has a fully automated library which contains a rich resource of books, reference books, Journals and e-journals in Bengali, English and Hindi medium. The ICT lab contains computers with internet facilities.</p> <p>Classrooms, Seminar hall, administrative office and library is equipped with computer and internet facilities. Classroom and seminar hall contains over head projector. All the labs are equipped with required instruments. The sports departments has all equipments and materials required for the students.</p>
<p>Curriculum Development</p>	<p>Our College provides complete autonomy to each Cell and Committee to revise or update existing curriculum to incorporate latest knowledge development. On an average regular curriculum revision and up gradation takes place at the interval of every years.</p>
<p>Teaching and Learning</p>	<p>Our college provides Student centric learning through extensive use of ICT. Teaching Learning is blended with e-resources through available free access of Wi-Fi. Concretization and Enrichment of learning experiences is done through mandatory assignments, power Point presentations. We foster the culture of knowledge acquisition through wider self-exposure to latest knowledge through the library and on-line subscribed books and journals. The college ensures continuous updating of teacher competencies through a strong policy of support and teacher deputation.</p>
<p>Examination and Evaluation</p>	<p>College has a Examination Committee which works on Examination Reforms. Examination Coordinator conducts Internal Tests. The results of each test are strictly declared within a week of the conclusion of the test.</p> <p>Students can see their respective answer sheets and discuss their queries with concerned teacher. Evaluation done by respective course teachers in the mid and at the end of semester. students are notified about their</p>

	<p>performance evaluation. Performance evaluation of students is displayed on notice board through Continuous Assessment Report (CAR). Student can discuss any queries about CAR with the concerned teacher. Remedial classes are organized for students who are unable to succeed the internal test. After completion of the remedial classes retest is organized and Performance evaluation of students is displayed on notice board through Continuous Assessment Report (CAR). Best 3 students are awarded. Internal Evaluation on different project and assignments is done on the basis of performance and presentation.</p>
Human Resource Management	<p>Our College will make well defined policy to academically recharge and rejuvenate teachers (e.g. nomination to national/international conferences/seminars, in-service training, organizing national/international conferences etc. They will be provided with financial support towards travel and registration. Our College will also provide financial support for organizing national seminar and workshop.</p>
Industry Interaction / Collaboration	<p>Surendralal das teachers' Training college has signed a MoU with Kuntala Das College of Education for sharing of faculties. Under this MoU the faculties and students are shared to conduct remedial classes , orientation classes and Tutorial classes.</p>
Admission of Students	<p>The college has a Admission Committee .The admission of students is on the basis of merit. The merit of the students is the only factor which is taken into account for admission, thus ensuring full transparency in the admission process.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>Administrative responsibilities will be strengthened by:</p> <ul style="list-style-type: none"> • Supervision of academic affairs such as hiring, promotion, tenure, and evaluation (with faculty input where appropriate). • Maintenance of official records (typically supervised by OS). • Maintenance and audit of financial flows and records. • Maintenance and

	<p>construction of campus buildings (the physical plant). • Maintenance of the campus grounds. Safety and security of people and property on the campus Supervision and support of campus computers and network (information technology).</p>
Finance and Accounts	<p>As our institution is self-financing. The finance and account is audited regularly as per the guidelines of affiliating and recognizing bodies. All are transparent..</p>
Planning and Development	<p>The intuition has achieved new heights in its academic performance after NAAC peer team visited, Our Institution had earned the unique distinction of becoming NAAC accredited The road map for the next year includes focus on funding research facilities, strengthening of teaching skills, expansion of student amenities. Public affairs (including relations with the media, the community, and local, state). Student services such as disability services, career counselling and library staff.</p>
Student Admission and Support	<p>Contribution of IQAC in enhancing awareness about Student Support Services. The Student support services are primarily looked after by students Council. Introduction of student centric welfare schemes, addressing various requirements of students and providing necessary support system for student related issues are managed by Student Council. The IQAC has a very limited role to play in these activities.</p>
Examination	<p>Reforming examinations to ensure reliability, validity and objectivity with transparency has been on the top agenda our college. The college has committee on Examination Reforms which meets periodically to review the examination system. Here are the focuses of our examination reform: • To ensure that all the stakeholders are aware of the evaluation processes. • After completion of the each internal semester test examination, one week time will be given for declaration of results. • To avail more transparency in the evaluation process.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prof. Bikash Mondal	New Horizon In Teacher Education	International Seminar	1500
2018	Prof. Debasish Das	New Horizon In Teacher Education	International Seminar	1500
2018	Prof. Debasish Das	Opportunities for research in social science	State Level workshop / Two Days Faculty Development Program	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Innovative Teaching-Learning Process In Classroom Situation In Present Scenario	Nil	30/07/2017	31/07/2017	27	Nil
2018	"In service Training and Sensitization of Key Functionaries of Central and state Governments, Local Bodies and other Service Providers" on Disabilities	Nil	13/06/2018	15/06/2018	27	Nil
2018	Nil	Workshop on Office	06/02/2018	07/02/2018	Nil	20

automation

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Innovative Teaching-Learning Process In Classroom Situation In Present Scenario	27	30/07/2017	31/07/2017	2
"In service Training and Sensitization of Key Functionaries of Central and state Governments, Local Bodies and other Service Providers" on Disabilities	27	13/06/2018	15/06/2018	3

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
27	27	20	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Atal Pension Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana	Atal Pension Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institution has established a schedule to conduct internal and external financial auditing system regularly, as the provision of remarked by affiliating and recognizing bodies, which makes its transparency in the facilitation of academic and administrative process.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
NA	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A Das Associates	Nil	A Das Associates
Administrative	Yes	A Das Associates	Nil	A Das Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Our college has established an independent Cell, called Parent -Teachers innovative interaction cell . The Cell looks the grievances and suggestions of the Alumni and Parents, here are the activities and support of the Cell. • Suggestion for start M.Ed. Course in the college. • Better transportation facility for trainee Students. • Support to inform other parents to enrol their children in the teacher training College.

6.5.3 – Development programmes for support staff (at least three)

The college has taken following steps for the development of support staffs: • Spoken English and communication skill development course. • Computer and networking Training programme. • Personality development course. • Course on developing skill of Public relationship.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Following Post Accreditation initiatives were taken: • Facilities and space for Maintenance of College infrastructure. • Blending ICT with TLM • Upgradation of library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Innovative Teaching-Learning Process In Classroom Situation In Present Scenario	30/07/2017	30/07/2017	31/07/2017	284

2018	"In service Training and Sensitization of Key Functionaries of Central and state Governments, Local Bodies and other Service Providers" on Disabilities	13/06/2018	13/06/2018	15/06/2018	156
2018	Workshop on Office automation	06/02/2018	06/02/2018	07/02/2018	20
2017	Spoken English Course	31/07/2017	31/07/2017	31/01/2018	89
2017	Basic Computer Course	06/11/2017	06/11/2017	05/05/2018	96
2017	Remedial Coaching	15/12/2017	15/12/2017	27/12/2017	14
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equality in Education : Strategies And Achievements.	27/03/2018	28/03/2018	68	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • A Possession with Cultural Program was organized on 5th June , 2018 . Theme of the program was "Save Trees - Save Environment". • A Program was organized on 22nd March, 2018 to make people know the importance of water . Theme of the program was "Save Water - Save Life". • Tree Plantation programme at the College campus was organized on the date 07.08 2017. • Water harvesting system is installed in the College Campus to recharge the groundwater. • Install dry and wet organic waste management system for making organic compost. • The whole campus lightened with LED bulbs to reduce electricity consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	No	Nil
Special skill development for differently abled students	Yes	2
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	26/01/2018	1	Financial Literacy among SHG for Women	Financial literacy	47
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook for all stack holders	01/07/2017	“Code of Conduct Handbook for all stack holders” contains the protocols to be maintained and obeyed by all stockholders like Principal, Asst. Professors , Students , Lab. Attendants, Non-teaching Staff etc.. All stack holders must follows these rules so that the college can function smoothly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Office automation	06/02/2018	07/02/2018	284

Spoken English Course	31/07/2017	31/01/2018	156
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has taken following initiatives to make the campus eco-friendly: • Tree Plantation programme at the College campus was organized on the date 21th July 2017 • Water harvesting system is installed in the College Campus to recharge the groundwater. • Install dry and wet organic waste management system for making organic compost. • The whole campus lightened with LED bulbs to reduce electricity consumption. • Solar cells are installed in the college campus for electrification of the campus. • The college has started a movement named "Pick a Paper" as an initiative to keep the campus clean. • We have initiated a movement named "Erase e-Waste" in order reduce e-waste in the college campus. • The college has started a movement named "Less paper - More Digital" as an initiative make the campus environment friendly. • The college has started a movement named "No Plastic is fantastic" as an initiative make the campus environment plastic free.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

institutional best practices are as follows: Garbage management system and developing green campus. ICT integrated educational practices.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
<https://www.sldttc.org/allpdf/31653559689.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Institution is distinct because all the initiatives which are of major importance come through three layers of management system and different cells also. we provide a fully automated library which has a huge college of journals , e-Journals , books in Bengali , English and Hindi Medium. We believe in modernization in education and thus Our faculties apply modern technologies in teaching learning process and creates a high class teaching learning environment. Teachers training is not bounded by the boundaries of college. So for overall development of the student we conduct different cultural and sports actives. Most unique feature of our college is that we conduct community enrichment programs like Blood Donation Camp , Traffic awareness camp in order to facilitate people of local area.

Provide the weblink of the institution
<https://www.sldttc.org/allpdf/31653560824.pdf>

8.Future Plans of Actions for Next Academic Year

The plan of action for the next academic session includes the following: • • To upgrade the college to a post graduate college by stating M.Ed. Course. • To enhance the number of smart class rooms in the academic departments. • To establish a fully functional women cell. • To develop and practice innovative teaching learning process.