



The West Bengal University of Teachers' Training,  
Education Planning and Administration

25/2 & 25/3, Ballygunge Circular Road, Kolkata – 700019

Memo. No. - WBUTTEPA/RO/ 75/2022


Date: 25.02.2022

**NOTICE FOR REGISTRATION TO M.Ed. PROGRAMME (2021-23)**

It is hereby notified to all concerned Principal/ T I C/ O I C of affiliated colleges under WBUTTEPA including University Departments regarding filling up of Registration forms via **online portal**. User ID and Password will be sent to registered Email ID of the college.

- Date of submission of Registration Form via **online portal**: From **09.03.2022** to **12.03.2022**.
- The following documents to be submitted physically by the colleges in the University Campus within 14.03.2022 to **16.03.2022 (This date will not be extended)**.
  - Documents to be submitted by the college on behalf of students are as follow:-
    1. Upload filled in **Online Registration Form** with original signature of student and Head of the Institution. Online candidates submitted list with corrections (if any)
    2. Self-attested photocopies of **Admit Card of 10<sup>th</sup> standard**.
    3. Self-attested photocopies of **all Mark sheets of Graduation** (Part I/Part II/Part III or all Semesters)  
\*Also submitted Conversion Certificate with all Mark sheets for CBCS Mark sheets.
    4. Self-attested photocopies of **all Mark sheets of Post-Graduation** (Part I/Part II or all Semesters)  
\*Also submitted Conversion Certificate with all Mark sheets for CBCS Mark sheets.
    5. Self-attested photocopies of **B.Ed. Mark sheet / D. El. ED. Mark sheet as applicable** (for M.Ed. students only)
    6. Self-attested photocopy of **SC / ST / PWD / OBC-A / OBC-B Certificate**.
    7. Self-attested photocopy of **Aadhaar Card** (if any).
    8. Self-attested photocopy of **Registration Certificate for HOME University (WBUTTEPA) candidate**
    9. **Migration Certificate is to be submitted, in original.**
    10. If Deputed (Joining Letter with Relevant Permission)
    11. Others Documents (any correction in Registration form, Marriage Certificate with affidavit of 1<sup>st</sup> Class Judicial Magistrate etc.)
    12. **Each college will have to be submit separate file HOME (under WBUTTEPA) / OTHER (With Draft).**

Along with the above, the total amount of Registration fee collected from the students (**Rs.500.00 per student**) as stated in the forwarding letter is to be deposited by the college through a single DD (in favour of **WBUTTEPA COLLEGE**, payable at Kolkata) along with three photocopies of the same.

  
Registrar  
25/2/22  
The West Bengal University of  
Teachers' Training, Education  
Planning And Administration